



December 6, 2019

Dear Shareholder,

**Sub: Intimation of due date of transfer of shares to the Investor Education and Protection Fund**

Pursuant to provision of sub-section (6) of Section 124 of the Companies Act, 2013 (the "Act") and Rule 18(3) of the Investor Education and Protection Fund Authority (Accounting, Auditing, Transfer and Refund) Rules, 2016, such shares in respect of which dividend has remained unclaimed for seven consecutive years, shall be transferred by the company on 4<sup>th</sup> April, 2020 to 'Investor Education and Protection Fund (IEPF)'.

You are requested to claim the unpaid/unclaimed dividend for financial year 2012-13 and onwards (year wise statement of unclaimed dividend has been uploaded on the website of the company [www.sinclairsindia.com](http://www.sinclairsindia.com)), by writing to us along with an undertaking (format uploaded on the website [www.sinclairsindia.com](http://www.sinclairsindia.com)).

In case you do not claim the above mentioned dividend on or before 27<sup>th</sup> March, 2020, the said shares held in your name shall be transferred to the IEPF. Thereafter, shares may be claimed only from the IEPF Authority by following the procedure prescribed in the said Rules.

Yours faithfully,

Srushti Rahul Mody

Company Secretary

**Sinclairs Hotels Limited**

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