

Sinclairs Hotels Limited

CIN: L55101WB1971PLC028152

Registered Office: 147, Block G, New Alipore, Kolkata - 700 053

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Notice

Notice is hereby given that the 54th Annual General Meeting of the Company will be held on Tuesday, September 15, 2026 at 11 am through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended March 31, 2026 and the Reports of the Board of Directors' and Auditors' thereon.

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution:**

RESOLVED THAT the Audited Financial Statements of the Company for the financial year ended March 31, 2026 and the reports of the Board of Directors and Auditors thereon, as circulated to the members, be and are hereby considered and adopted.

2. To declare dividend on equity shares for the financial year ended March 31, 2026.

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT dividend of ₹ 0.80 per equity shares of ₹ 2 each i.e. 40% on the paid-up equity share capital of the Company, as recommended by the Board of Directors, be and is hereby declared for the financial year ended March 31, 2026 and the same be paid out of the profits of the Company."

3. To appoint Mr. Navin Chand Suchanti (DIN: 00273663) as a Director of the Company, liable to retire by rotation.

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT Mr. Navin Chand Suchanti (DIN: 00273663), who retires by rotation at this meeting, and being eligible, offers himself for re-appointment, be and is hereby appointed as Director of the Company liable to retire by rotation.

SPECIAL BUSINESS

4. To consider and approve the re-appointment of Mr. Sanjeev Kumar Khandelwal (DIN: 00419799) as an Independent Director of the Company for second term of five consecutive years commencing from May 26, 2027

To consider and, if thought fit, to pass the following resolution as **Special Resolution:**

RESOLVED THAT pursuant to the provisions of Section 149, 150 and 152 and any other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Schedule IV to the Act, and the Rules made thereunder and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations 2015 ("SEBI LODR Regulations") (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force, and based on the recommendation of the Nomination and Remuneration Committee and the Board of Directors, Mr. Sanjeev Kumar Khandelwal (DIN: 00419799), who holds office as an Independent Director upto May 25, 2027 and who has submitted a declaration

confirming that he meets the criteria of Independence as prescribed under the Act and the SEBI Listing Regulations, and in respect of whom the Company has received a notice in writing under section 160 of the Act, the approval of the Members be and is hereby accorded for re-appointment as an Independent Director of the Company, not liable to retire by rotation, for second term of five (5) consecutive years, with effect from May 26, 2027 upto May 25, 2032.

RESOLVED FURTHER THAT pursuant to the provisions of Section 197 and other applicable provisions of the Act, and the rules made thereunder, consent of the members be and are hereby accorded for payment of sitting fees to Mr. Sanjeev Kumar Khandelwal in such manner and up to such extent as the Nomination and Remuneration Committee of the Company recommends and the Board of Directors determine from time to time.

RESOLVED FURTHER THAT the Board of Directors of the Company, be and are hereby severally authorized to do and perform all such acts and take all such steps as may be necessary, proper and expedient to give effect to this resolution.

5. To consider and approve the re-appointment of Mr. Swajib Swapan Chatterjee as Manager of the Company for a period of five years with effect from May 26, 2027

To consider and, if thought fit, to pass the following resolution as an **Ordinary Resolution:**

RESOLVED THAT pursuant to the provisions of Section 196, 197, 198, 203 and any other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Schedule V of the Act, and the Rules made thereunder and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 [including any statutory modification(s) or re enactment(s) thereof for the time being in force] and pursuant to the recommendation of the Nomination and Remuneration Committee ("NRC") and the Board of Directors, Mr. Swajib Swapan Chatterjee, who holds office as Manager upto May 25, 2027, the approval of the Members of the Company be and is hereby accorded for the re-appointment of Mr. Swajib Swapan Chatterjee, Chief Operating Officer to act as the Manager of the Company, for a further period of 5 (five) years with effect from May 26, 2027 to May 25, 2032 (both days inclusive) on the terms and conditions including remuneration as set out in the statement annexed to the notice convening this meeting, with liberty to the Board of Directors to alter and vary the terms and conditions of the said re-appointment and/or remuneration as it may deem fit subject to the same not exceeding the limits specified under Schedule V of the Companies Act, 2013 or any statutory modification(s) or re-enactment thereof.

RESOLVED FURTHER THAT the Board of Directors of the Company, be and are hereby severally authorized to do and perform all such acts and take all such steps as may be necessary, proper and expedient to give effect to this resolution.

By order of the Board
For Sinclairs Hotels Limited

Dipak Kumar Shaw
Company Secretary
Membership No.: A44841

Place: Kolkata
Date: August 6, 2026

Notes:

1. The Ministry of Corporate Affairs has vide its General Circular dated September 22, 2025 read together with circular dated April 8, 2020, April 13, 2020, May 5, 2020, January 13, 2021, December 8, 2021, December 14, 2021, May 5, 2022, December 28, 2022, September 25, 2023 and September 19, 2024 (collectively referred to as "**MCA Circulars**"), permitted convening the Annual General Meeting through Video Conference ("**VC**") or Other Audio Visual Means ("**OAVM**") without physical presence of the members at a common venue. In accordance with the MCA Circulars and applicable provisions of the Companies Act, 2013 ("**Act**") read with Rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("**Listing Regulations**"), the AGM of the Company is being held through VC/OAVM. Hence, Members can attend and participate in the AGM through VC/OAVM only. The deemed venue for the AGM shall be the Registered Office of the Company.
2. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, relating to the special business to be transacted at the AGM, is annexed hereto. Further, additional Information with respect to Item No. 3 and Item No. 4, pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, in respect of the Directors seeking appointment and re-appointment at the AGM, is furnished as annexure to the Notice. Requisite declarations have been received from the Director for seeking re-appointment.
3. Since this AGM is being held pursuant to the MCA circulars through VC/OAVM, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for this AGM and hence the proxy form, attendance slip and route map of AGM are not annexed to this notice.
4. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
5. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
6. SEBI vide its Circular dated March 16, 2023, mandated furnishing of PAN, KYC details (i.e. postal address with pin code, email address, mobile number, bank account details) and Nomination details by holders of physical securities through Form ISR-1. It may be noted that any service request or complaint can be processed only after the folio is KYC compliant. In terms of above Circular, members holding shares of the Company in physical form are requested to go through the requirements on the website of the Company at <https://www.sinclearsindia.com/investor-information.php#kyc> and submit duly filled-out forms (as applicable) along with all necessary documents to the Registrar and Share Transfer Agent (RTA) M/s. Niche Technologies Pvt. Ltd. at 3A, Auckland Place, 7th Floor, Room No. 7A & B, Kolkata 700017.
7. In accordance with Regulation 40 of the SEBI Listing Regulations, as amended, the Company stopped accepting any fresh transfer requests for securities held in physical form. Members holding shares of the Company in physical form are requested to kindly get their shares converted into demat/electronic form. Members may contact the RTA at nichetechpl@nichetechpl.com.

Further, Members may please note that SEBI has, vide its Circular dated January 25, 2022, mandated Listed Companies to issue securities in demat form only while processing any service requests viz. issue of duplicate securities certificate; claim from Unclaimed Suspense Account;

renewal/exchange of securities certificate; endorsement; sub-division/splitting of securities certificate; consolidation of securities certificates/folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR – 4 to the Company or the RTA.

The format of the Register of Members prescribed by the MCA under the Act requires the Company/Registrar to record additional details of Members, including their PAN details, email address, bank details for payment of dividend, etc. This request should be submitted in Form ISR-1. Members holding shares in physical form are requested to submit the filled-in form to the Company or to the Registrar in physical mode as per instructions mentioned in the form. Members holding shares in electronic form are requested to submit the details to their respective DPs only and not to the Company or RTA.

As per the provisions of Section 72 of the Act and the abovementioned SEBI Circular, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a member desires to opt out or cancel the earlier nomination and record a fresh nomination, he / she may submit the same in Form ISR-3 or SH-14, as the case may be.

The said forms can be downloaded from the Company's website at <https://www.sinclearsindia.com/investor-information.php#kyc>. Members are requested to submit the said form to their DP in case the shares are held in electronic form and to the Registrar in case the shares are held in physical form, quoting their folio no.

8. Members are requested to note that, dividends if not encashed for a period of 7 years from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). Further, all the shares in respect of which dividend has remained unclaimed for 7 consecutive years or more from the date of transfer to unpaid dividend account shall also be transferred to IEPF Authority. In view of this, Members are requested to claim their dividends from the Company, within the stipulated timeline. The Members, whose unclaimed dividends/shares have been transferred to IEPF, may claim the same by making an online application to the IEPF Authority in web Form No. IEPF-5 available on www.iepf.gov.in. Mr. B L Soni, Chief Financial Officer is the Nodal Officer of the Company for the purpose of verification of such claims.
9. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any Member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic Statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified from time to time.
10. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts and Arrangements in which Directors are interested maintained under Section 189 of the Act and other documents referred to in this notice will be available electronically for inspection. Members can inspect by sending prior intimation email to cs@sinclearshotels.com by mentioning their Name and Folio Number/DPID and Client ID.
11. In line with the MCA Circulars, the Notice of AGM and Annual Report are being sent in electronic mode to members whose email address is registered with the Registrar and Share Transfer agent of the Company unless any Member has requested for a physical copy of the same on cs@sinclearshotels.com mentioning their Folio No./DP ID and Client ID. A letter is also being sent to the shareholders whose email addresses are not registered, stating the web-link where the Annual Report is uploaded on website.
12. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM along with Annual Report has been uploaded on the website of the Company at www.sinclearsindia.com. The Notice can also be accessed from the websites of the Stock Exchanges

i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.

Book Closure and Dividend

13. The Register of Members and the Share Transfer books of the Company will remain closed from Wednesday September 9, 2026 to Tuesday September 15, 2026 (both days inclusive).
14. Dividend, if approved, will be paid to those shareholders whose names appear in the Register of Shareholders as at close of business on Tuesday September 8, 2026, as under:

- a. In respect of Equity Shares held in physical form: To all the Members, whose names are on the Company's Register of Members, after giving effect to valid transposition / transmission requests lodged with the Company as at close of business hours of Tuesday September 8, 2026.
- b. In respect of Equity Shares held in electronic form: To all beneficial owners of the shares, as of end of the day on Tuesday September 8, 2026, as per details furnished by the Depositories for this purpose.
- c. Pursuant to the requirement of the Income Tax Act, 2025, the Company will be required to withhold taxes at the prescribed rates on the dividend paid to its members.

A. For Resident Members –

1. Tax Deductible at source for Resident Members

Sl. No. (1)	Particulars (2)	Withholding tax rate (3)	Documents required (if any) / Remarks (4)
1.	Valid PAN updated in the Company's Register of Members	10%	No documents required In case of individual Member, if dividend does not exceed ₹ 10,000, no TDS/withholding tax will be deducted. Also, please refer note (v) below.
2.	No PAN / Valid PAN not updated in the Company's Register of Members/ PAN is not linked with Aadhar in case of an individual	20%	TDS will be deducted at 20% as provided under Section 397(2) of the Income Tax Act, 2025, regardless of dividend amount, if PAN of the member other than individual is not registered with the Company / RTA/ Depository Participant. In case of Individual member, if PAN is not registered with the Company / RTA/ Depository Participant & cumulative dividend payment to an individual member is more than ₹ 10,000, TDS / Withholding tax will be deducted at 20% under Section 397(2) of the Income Tax Act, 2025. All the members are requested to update, on or before August 28, 2026, their PAN with their Depository Participant (if shares are held in dematerialised mode) and Company / RTA (if shares are held in physical mode). Please quote all the folio numbers under which you hold your shares while updating the records. Please also refer note (v) below.
3.	Availability of lower/nil tax deduction certificate issued by Income-Tax Department u/s 395(1) of the Income-Tax Act, 2025	Rate specified in the certificate	Lower tax deduction certificate obtained from Income Tax Authority to be submitted on or before August 28, 2026.
4.	Benefits under the Income Tax Rules 203	Rates based on applicability of the Income Tax Act, 2025 to the beneficial owner	If the member e.g. clearing member/intermediaries/ stock brokers are not the beneficial shareholders of the shares and if the declaration under the Income Tax Rule 203(2) is provided regarding the beneficial owner, the TDS/withholding tax will be deducted at the rates applicable to the beneficial shareholders.

2. No Tax Deductible at source on dividend payment to resident members if the members submit the following documents as mentioned in column no. (4) of the below table with the Company/RTA/Depository Participant on or before August 28, 2026.

Sl. No. (1)	Particulars (2)	Withholding tax rate (3)	Documents required (if any) / Remarks (4)
1.	Submission of form 121 with valid & operative PAN	NIL	Declaration in Form No. 121 fulfilling certain conditions
2.	Members to whom section 393(1) [Table: Sl. No. 7] of the Income Tax Act, 2025 does not apply as per Section 393(4) [Table: Sl. No. 10] such as LIC, GIC, etc.	NIL	Valid documentary evidence for exemption u/s 393(4) [Table Sl. No. 10] of the Income Tax Act, 2025.

Sl. No. (1)	Particulars (2)	Withholding tax rate (3)	Documents required (if any) / Remarks (4)
3.	Members covered under Section 393(5) of the Income Tax Act, 2025 such as Government, RBI, Corporation established by Central Act & Mutual Funds	NIL	Valid documentary evidence for coverage u/s 393(5) of the Income Tax Act, 2025.
4.	Category I and II Alternate Investment Fund	NIL	SEBI registration certificate to claim benefit under section 400(1) of the Income Tax Act, 2025.
5.	Recognized Provident Fund/Approved superannuation fund/approved gratuity fund	NIL	Valid documentary evidence as per circular no. 18/2017 issued by Central Board of Direct Taxes (CBDT).
6.	National Pension Scheme	NIL	No TDS as per section 393(9) of the Income Tax Act, 2025. Valid documentary evidence (e.g. relevant copy of registration, notification, order, etc) to be provided.
7.	Any resident members exempted from TDS deduction as per the provisions of the Income Tax Act, 2025 or by any other law or notification	NIL	Valid documentary evidence substantiating exemption from deduction of TDS.

B. Non-Resident Members:

The table below shows the withholding tax on dividend payment to non-resident members. Members are requested to submit the documents as mentioned in column no. (4) of the below table on or before August 28, 2026, to the Company / RTA to avail the beneficial rates, wherever applicable.

Sl. No. (1)	Particulars (2)	Withholding tax rate (3)	Documents required (if any) / Remarks (4)
1.	Foreign Institutional Investors (FIIs) / Foreign Portfolio Investors (FPIs) / Other Non-Resident members	20% (plus applicable surcharge and cess) or tax treaty rate, whichever is beneficial	FPI registration certificate in case of FIIs/FPIs. To avail beneficial rate of tax treaty following tax documents would be required: 1. Tax Residency Certificate issued by revenue authority of country of residence of member for the year in which dividend is received. 2. PAN or declaration as per Rule 217 of the Income Tax Rules, 2026 in a specific format 3. E-filed form 41 4. Self-declaration for non-existence of permanent establishment/fixed base in India (Note: Application of beneficial Tax Treaty Rate shall depend upon the completeness of the documents submitted by the Non-Resident member and review to the satisfaction of the Company)
2.	Indian Branch of a Foreign Bank	NIL	Lower tax deduction certificate u/s 395(1) of the Income Tax Act, 2025 obtained from Income Tax Authority. Self-declaration confirming that the income is received on its own account and not on behalf of the Foreign Bank and the same will be included in taxable income of the branch in India. In case above documents are not made available, then withholding tax will be at 35% (plus applicable surcharge and cess)
3.	Availability of Lower / NIL tax deduction certificate issued by Income Tax Authority	Rate specified in certificate	Lower tax deduction certificate obtained from Income Tax Authority.
4.	Any non-resident member exempted from WHT deduction as per the provisions of the Income Tax Act, 2025 or any other law such as the The United Nations (Privileges and Immunities) Act, 1947, etc	NIL	Necessary documentay evidence substantiating exemption from WHT deduction.

Sl. No. (1)	Particulars (2)	Withholding tax rate (3)	Documents required (if any) / Remarks (4)
5.	Benefits under Income Tax Rule 203	Rates based on the applicability of the Income Tax Act, 2025 / DTAA (whichever is beneficial) to the beneficial owner	If the member e.g. clearing member / intermediaries / stock brokers are not the beneficial shareholders of the shares and if the declaration under income tax rules 203(2) is provided regarding the beneficial owner, the withholding tax will be deducted at the rates applicable to the beneficial shareholders. The documents as mentioned against sl. No. 1 to 4 in column 4 will be required in addition to the above declaration.

Notes:

1. The Company shall arrange to email the soft copy of TDS certificate at the registered email ID of members post payment of the dividend.

2. The aforesaid documents such as Form 121, documents under Section 393(5), 400(1), FPI / FII Registration Certificate, Tax Residency Certificate, Lower Tax Certificate, Rule 203 declaration, etc. can be sent on or before August 28, 2026 to enable the Company to determine the appropriate TDS / withholding tax rate applicable. Any documents / communication on the tax determination / deduction received after August 28, 2026 shall not be considered.

NSDL has provided a facility for submission of tax documents for claiming nil/low tax deduction from dividend whereby the Resident Non-Individual Members i.e. Insurance Companies, Mutual Funds and Alternate Investment Funds (AIF) and other domestic financial institutions established in India and Non-Resident non-individual members i.e. Foreign Institutional Investors and Foreign Portfolio Investors may submit the relevant forms/ declaration/documents through their respective custodian who is registered on NSDL platform, on or before August 28, 2026.

3. Application of TDS/ Withholding tax rate is subject to necessary verification by the Company of the member details as available in register of members as on the record date, and other documents available with the Company / RTA provided by the member by the specified date.

4. In case TDS is deducted at a higher rate, an option is still available with the member to file the return of income and claim an appropriate refund.

5. No TDS will be deducted in case of resident individual members whose dividend does not exceed ₹ 10,000. However, where the PAN is not updated in Company / RTA/ Depository Participant records or in case of an invalid PAN and cumulative dividend payment to individual member is more than ₹ 10,000, the Company will deduct TDS / Withholding tax u/s 393(1) [Table: Sl. No. 7] with reference to Section 397(2) of the Income Tax Act, 2025.

All the members are requested to update their PAN with their Depository Participant (if shares are held in dematerialised form) and Company / RTA (if shares are held in physical mode) against all their folio holdings on or before August 28, 2026.

6. In the event of any income tax demand (including interest, penalty, etc.) on the Company arising due to any declarations, misrepresentation, inaccurate or omission of any information provided by the member, such member will be responsible to indemnify the Company and also, provide the Company with all information / documents and co-operation in any appellate proceedings.

7. This communication is not exhaustive and does not purport to be a complete analysis or listing of all potential tax consequences in the matter of dividend payment. Members should consult their tax advisors for requisite action to be taken by them.

15. Voting through Electronic means and joining virtual Annual General Meeting

Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, Regulation 44 of the SEBI Listing Regulations, SS-2 and in terms of SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to e-Voting facility provided by listed entities, the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with NSDL for facilitating voting through electronic means, as the authorised agency. The facility of casting votes by a Member using remote e-Voting system as well as remote e-Voting during the AGM will be provided by NSDL.

16. The instructions for members for remote e-voting and joining general meeting are as under:

The remote e-voting period begins on Saturday, September 12, 2026, at 9 A.M. and ends on Monday, September 14, 2026, at 5 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Tuesday, September 8, 2026, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Tuesday, September 8, 2026.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020, on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of Shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL .	- For OTP based login you can click on https://eservices.nsdl.com/Secureweb/evoting/evotinglogin.jsp. You will have to enter 8-digit DP ID, 8-digit Client id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on Company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting. - Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. - If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select Register Online for IDeAS Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp - Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. - Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. NSDL Mobile App is available on  App Store  Google Play  
Individual Shareholders holding securities in demat mode with CDSL	- Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. - After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. - If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. - Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Shareholders who are unable to retrieve User ID/ Password are advised to use "Forget User ID" and "Forget Password" option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022-4886 7000.
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no.:1800-21-09911

(iv) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example, if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example, if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) Physical User Reset Password? (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.

2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to smd.deepak@gmail.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution/Power of Attorney/Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on.: 022 - 4886 7000 or send a request to Ms. Pallavi Mhatre, DVP, NSDL at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to cs@sinclairshotels.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to cs@sinclairshotels.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020, on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

The instructions for members for e-voting on the day of the AGM are as under: -

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

Instructions for members for attending the AGM through VC/OAVM are as under:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for 'Access to NSDL e-Voting system'. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker may send their request mentioning their name, demat account number/folio number, email id, mobile number at cs@sinclairshotels.com latest by 4 p.m. (IST) on Tuesday, 8 September, 2026.
6. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at cs@sinclairshotels.com latest by 4 P.M. (IST) on Tuesday, 8 September, 2026. The same will be replied by the Company suitably.
7. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
8. When a pre-registered speaker is invited to speak at the meeting but he / she does not respond, the next speaker will be invited to speak. Accordingly, all speakers are requested to get connected to a device with a video/ camera along with good internet speed.
9. The Company reserves the right to restrict the number of questions and number of speakers, as appropriate, for smooth conduct of the AGM.
10. Members who need assistance before or during the AGM, can contact Ms. Pallavi Mhatre, Senior Manager, DVP NSDL at evoting@nsdl.com or call on.: 022 - 4886 7000.

Other instructions

- CA Deepak Kumar Daga (Membership No. 059205), Partner of S.M. Daga & Co., (FRN: 303119E) Practicing Chartered Accountants, of 11 Clive Row, Kolkata- 700001 has been appointed as the Scrutinizer to scrutinize the voting at the Annual General Meeting and remote e-voting process in a fair and transparent manner.
- The Scrutinizer shall, immediately after the conclusion of voting at the AGM, unblock the votes cast through remote e-voting (votes cast during the AGM and votes cast through remote e-voting) and will submit a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing, who shall countersign the same. The results will be announced within the time stipulated under the applicable laws.
- The result declared along with the Scrutinizer's Report shall be placed on the Company's investor website www.sinclairindia.com and on the website of NSDL at www.evoting.nsdl.com immediately. The Company shall simultaneously forward the results to the Stock Exchange BSE Ltd, NSE Ltd. and CSE Ltd., where the shares are listed.

Statement pursuant to Section 102(1) of the Companies Act, 2013

The following statements set out all material facts relating to the Special Business mentioned in the Notice:

Item No 4: To consider and approve the re-appointment of Mr. Sanjeev Kumar Khandelwal (DIN: 00419799) as an Independent Director of the Company for a second term of five consecutive years commencing from May 26, 2027

Mr. Sanjeev Kumar Khandelwal was appointed as an Independent Director for first term of five consecutive years at the 50th Annual General Meeting held on July 22, 2022, effective from May 26, 2022 until May 25, 2027. He is eligible for re-appointment for a second term of 5 years, starting from May 26, 2027, until May 25, 2032.

In terms of the Provisions of Section 149(10) and 149(11) of the Companies Act, 2013 read with Schedule IV thereto, an Independent Director may be appointed for a term of upto five consecutive years and shall be eligible for re-appointment of second term on passing of a special resolution by the Members of the Company, subject to performance evaluation by the Board and recommendation of the Nomination and Remuneration Committee.

Further, Regulation 25(2A) of the SEBI LODR Regulations also mandates that the re-appointment of an Independent Director for a second term shall be approved by the shareholders by way of a special resolution.

Based on the performance evaluation and significant contributions made by him during his tenure as an Independent Director, as well as the belief that his association would be beneficial to the Company, the Nomination and Remuneration Committee at its meeting held on August 6, 2026, has recommended the re-appointment of Mr. Sanjeev Kumar Khandelwal as a Non-Executive Independent Director of the Company for second term of five consecutive years, commencing from May 26, 2027 until May 25, 2032, not liable to retire by rotation.

The Board of Directors, at its meeting held on August 6, 2026, after considering the recommendation of the Nomination and Remuneration Committee, approved the re-appointment of Mr. Sanjeev Kumar Khandelwal subject to approval of the Members. Mr. Sanjeev Kumar Khandelwal abstained from discussion and voting on the matter concerning his re-appointment during the meetings of NRC as well as the Board of Directors.

Details of Mr. Sanjeev Kumar Khandelwal seeking re-appointment pursuant to Regulation 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard – 2 on General Meeting issued by the Institute of Company Secretaries of India are stated below. (Annexure A)

Mr. Khandelwal has furnished:

- a declaration under Section 149(7) of the Act and Regulation 25(8) of the SEBI LODR Regulations confirming that he meets the criteria of independence
- that he is not disqualified from being appointed as a Director under Section 164 of the Act and is not debarred to hold the office of a Director by virtue of any order passed by SEBI or any other authority and has given his consent to act as an Independent Director of the Company and
- that he is in compliance with Rules 6(1) and 6(2) of the Companies (Appointment and Qualification of Directors) Rules, 2014, with respect to the registration with the databank of Independent Directors maintained by the Indian Institute of Corporate Affairs.

Mr. Sanjeev Kumar Khandelwal is a Commerce Graduate with more than four decades of experience in financial services, merchant banking, capital market and commodity market operations and investment advisory services.

In the opinion of the Board, Mr. Sanjeev Kumar Khandelwal fulfils the conditions specified in the Companies Act, 2013 and the SEBI LODR Regulations for re-appointment as an Independent Director and is independent of the management.

As per the provisions of the Act, Independent Directors are not liable to retire by rotation. He will be entitled to such sitting fees, reimbursement of expenses and commission, if any, as may be approved by the Board of Directors, in accordance with the provisions of the Companies Act, 2013 and SEBI LODR Regulations.

Mr. Sanjeev Kumar Khandelwal does not hold any shares of the Company. None of the Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested, in the resolutions set out at item no. 4 of the Notice.

The Board of Directors recommends the Special Resolution for approval by the Members.

Item No. 5: To consider and approve the re-appointment of Mr. Swajib Swapan Chatterjee as Manager of the Company for a period of five years with effect from May 26, 2027

Mr. Swajib Swapan Chatterjee is presently serving as the Manager of the Company, and his current term is set to conclude on May 25, 2027. He was appointed as Chief Operating Officer (COO) by the Board of Directors at its meeting held on May 26, 2022, which was subsequently approved by the shareholders at the Annual General Meeting held on July 22, 2022. In his capacity as COO, he was designated as the Manager of the Company in accordance with the provisions of the Companies Act, 2013.

Section 196(4) of the Companies Act, 2013 read with Section 197 and Schedule V of the Act, and Regulation 17 of the SEBI LODR Regulations, require shareholder approval for re-appointment and payment of remuneration to Manager of the Listed entities.

Based on the evaluation of his performance, leadership, contribution to the growth and strategic direction of the Company, and considering continuity of Management, the Nomination and Remuneration Committee, at its meeting held on August 6, 2026, has recommended the re-appointment and remuneration of Mr. Swajib Swapan Chatterjee as Manager of the Company for a further term of five consecutive years commencing from May 26, 2027.

The Board of Directors, at its meeting held on August 6, 2026 after considering the recommendation of Nomination and Remuneration Committee, approved the re-appointment and remuneration of Mr. Swajib Swapan Chatterjee, subject to approval of the Members of the Company.

Details of Mr. Swajib Swapan Chatterjee seeking re-appointment pursuant to Regulation 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and Secretarial Standard -2 on General Meeting issued by the Institute of Company Secretaries of India are stated below. (Annexure A)

It is proposed to seek the members' approval for the re-appointment of and remuneration payable to Mr. Swajib Swapan Chatterjee in terms of the applicable provisions of the Act. Broad particulars of the terms of re-appointment of and remuneration payable to Mr Swajib Swapan Chatterjee are as under:

The appointment as Manager is for a period of five years with effect from May 26, 2027.

Remuneration: Rs. 32.68 Lakh per annum, computed in the manner provided under Section 198 with annual increment as per the policy of the Company and within the overall limit of Section 197 of the Companies Act, 2013.

In addition to above, he will be entitled to provident fund, gratuity, and reimbursement of one mobile connection, conveyance incurred on duty and cost of fuel and other expenses incurred by him during the course and in connection with business of the Company.

Mr Swajib Swapan Chatterjee does not hold any shares in the Company. He satisfies all the conditions set out in Part-I of Schedule V to the Act as also conditions set out under sub-Section (3) of Section 196 of the Act for being eligible for his re-appointment. Save and except the above, Mr Swajib Swapan Chatterjee, none of the other Directors / Key Managerial Personnel of the Company or their relatives are interested in this resolution.

The Board recommends the Resolution for approval by the members.

ANNEXURE A

DETAILS OF DIRECTORS/ KEY MANAGERIAL PERSONNEL SEEKING RE-APPOINTMENT

Disclosure as required under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard -2 on General Meetings issued by Institute of Company Secretaries of India, are as under:

Name of Director	Mr Navin Chand Suchanti	Mr Sanjeev Kumar Khandelwal	Mr Swajib Swapan Chatterjee
Designation/category of the Director	Non-executive Non-Independent Director	Non-Executive Independent Director	Manager
Date of Birth/Age	15.10.1953/ 72 years	15.11.1960/ 65 years	30.03.1972/ 54 years
Date of first appointment on the Board	30.06.1990	26.05.2022	26.05.2022
Qualification	B.Sc. (Hons)	B. Com(Hons) from St. Xaviers College, Calcutta University, NCFM Certification Course on Artificial Intelligence from Massachusetts Institute of Technology Sloan School of Management	Hotel Management from IHMCT&AN, Bhubaneswar (PUSA New Delhi)
Brief Profile and nature of expertise in specific functional area	53 years' of experience in tourism and hospitality, Public relations, advertising, finance and taxation	41 years of experience in the field of Financial Services, Merchant Banking, Capital Markets and Commodity Markets operations and Investment Advisory Services.	31 years of experience in the hospitality sector, with the majority of this experience gained at Sinclairs Hotels Limited.

Name of Director	Mr Navin Chand Suchanti	Mr Sanjeev Kumar Khandelwal	Mr Swajib Swapan Chatterjee
Other listed entities in which Directorships held (excluding foreign companies, and section 8 Companies) as on 31.03.2026	None	None	None
Membership/ Chairmanship of Committee of the Other Public Companies (includes only Audit Committee and Stakeholders Relationship Committee) as on 31.03.2026	Nil	Nil	Nil
Name of listed entities from which the Directors have resigned in the past three years	Not Applicable	Not Applicable	Not Applicable
No. of meetings of the Board attended during the year	5 out of 5	5 out of 5	Not Applicable
Relationships with other Directors, Manager and other Key Managerial Personnel	Husband of Ms. Pramina Suchanti, Non-Executive Director, Brother of Dr Niren Suchanti, Non-Executive Director	None	None
Terms and Conditions of appointment/reappointment	As per existing terms and conditions	Re-appointment as an Independent Director for second term of five consecutive years with effect from May 26, 2027. Sitting fees for attending Board and Audit Committee Meetings, if any, where he is a member	Re-appointment as Manager for further period of 5 years commencing from May 26, 2027. Terms and conditions of his re-appointment and proposed remuneration are specified in the resolution set out in the explanatory statement annexed to the Notice.
Last drawn remuneration	FY 2025-26: Sitting Fees: ₹ 35,000	FY 2025-26: Sitting Fees: ₹ 35,000	FY 2025-26: Remuneration: ₹ 30,41,381
No of shares held in the Company	3352211	Nil	Nil

For and on behalf of the Board

Place: Kolkata
Date: August 6, 2026

Dipak Kumar Shaw
Company Secretary
Membership No.: A44841